



# DECLARATION OF CRIMINAL RECORD

(To be completed by applicant)

This form must be completed in order to receive confirmation of the declared name-based Criminal Record. Failure to complete this form accurately, will result in an incomplete record check, and require submission of fingerprints to the R.C.M.P. National Repository of Criminal Records.

Last Name	Given Names	Sex: <b>M / F</b>	Date of Birth: (yyyy-mm-dd)
Current Address	City	Province	Postal Code

## DECLARATION OF CRIMINAL RECORD

- A Declaration of Criminal Record does not constitute a Certified Criminal Record by the R.C.M.P.
- A Declaration of Criminal Record may not contain all criminal record convictions
- A Certified Criminal Record can only be issued by C.C.R.T.I.S. based on the submission of fingerprints to the R.C.M.P. National Repository of Criminal Records

### Declaration MUST Include:

- a) All convictions for offences under Federal Law.

### Declaration must NOT include:

- a) A conviction for which you received a Record Suspension (Pardon) in accordance with the Criminal Records Act.
- b) A conviction when you were a “young person” under the Youth Criminal Justice Act
- c) An Absolute or Conditional Discharge, pursuant to section 730 of the Criminal Code.
- d) An offence for which you were not ~~convicted~~ (convicted) (for example: the charges were withdrawn, dismissed, etc...)
- e) Any Provincial or Municipal Offences.
- f) Any charges dealt with outside of Canada

OFFENCE	DATE OF SENTENCE	LOCATION

Applicant's Signature

Date